

# Sacred Heart Cathedral Preparatory Stock Transfer Request Form\*

Please send this completed form to your broker and SHC's Office of Advancement, attention: Suzie Sheedy, VP for Advancement, [ssheedy@shcp.edu](mailto:ssheedy@shcp.edu). If you have any questions, please contact Suzie Sheedy at (415) 775-6626 ext. 609.

Investor Name: \_\_\_\_\_ Date: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail \_\_\_\_\_

I/We hereby request \_\_\_\_\_  
(Investor's Brokerage Firm)

to transfer from our account number \_\_\_\_\_ the following:

Stock: _____	_____	_____
	(No. of Shares)	(Description)
_____	_____	_____
	(No. of Shares)	(Description)

Purpose of Gift: \_\_\_\_\_  
(Annual Gift, Capital Gift, Endowed Fund Gift, or Other Designation)

**Instructions:** Please transfer the above item(s) to:  
**Sacred Heart Cathedral Preparatory - #33L-088813**  
c/o First Republic Securities  
Attn: Mike Taylor  
111 Pine Street  
San Francisco, CA 94111

[mtaylor@firstrepublic.com](mailto:mtaylor@firstrepublic.com); Phone: (415) 364-4870; Fax: (415) 364-4509

Investor's Broker is to include the following information in the trailer line:  
For the Benefit of: *Sacred Heart Cathedral Preparatory and Investor's name*

**ICA DTC number is 0443**

This transfer is being made without valuable consideration, and I hereby agree to hold SHC and the Roman Catholic Archbishop of San Francisco harmless in this matter.

\_\_\_\_\_  
Investor signature

\_\_\_\_\_  
Investor signature

\* **DO NOT** transfer Mutual Funds using this form. If you wish to give mutual funds, please contact Mary Connolly at (415) 614-5515.