Sacred Heart Cathedral Preparatory
Stock Transfer Request Form*

Please send this completed form to your broker and SHC’s Office of Advancement, attention: Suzie Sheedy, VP for Advancement, ssheedy@shcp.edu. If you have any questions, please contact Suzie Sheedy at (415) 775-6626 ext. 609.

Investor Name: ___________________________ Date: ___________________________

Daytime Phone: ______________ Fax: ______________ E-mail ______________

I/We hereby request __________________________________________________________ (Investor’s Brokerage Firm)

to transfer from our account number ____________________________ the following:

Stock: ____________________________________________________________________________

(No. of Shares) (Description)

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Purpose of Gift: ____________________________________________________________________ (Annual Gift, Capital Gift, Endowed Fund Gift, or Other Designation)

Instructions: Please transfer the above item(s) to:
Sacred Heart Cathedral Preparatory - #33L-088813
c/o First Republic Securities
Attn: Mike Taylor
111 Pine Street
San Francisco, CA 94111

mtaylor@firstrepublic.com; Phone: (415) 364-4870; Fax: (415) 364-4509

Investor’s Broker is to include the following information in the trailer line:
For the Benefit of: Sacred Heart Cathedral Preparatory and Investor’s name

ICA DTC number is 0443

This transfer is being made without valuable consideration, and I hereby agree to hold SHC and the Roman Catholic Archbishop of San Francisco harmless in this matter.

________________________________________  _____________________________
Investor signature  Investor signature

* DO NOT transfer Mutual Funds using this form. If you wish to give mutual funds, please contact Mary Connolly at (415) 614-5515.

*Form updated: September 2016*