Sacred Heart Cathedral Preparatory
2016 Walkathon Online Fundraising Tool

SHC partners with Givezooks! to provide students with the ability to create an online personal Walkathon fundraising page. This makes it easier for students to ask family and friends for support while tracking progress to the goal. 

*Set-up is optional and takes about five minutes.* Please see the steps below.

If you have any questions, contact Alex Goldberg, Director of Advancement, at 415.775.6626 ext. 759 or agoldberg@shcp.edu.

**Instructions**

1) Go to www.shcp.edu/walkathon. You can also access the page by going directly to https://shcp.givezooks.com/campaigns/2016-walkathon

2) Choose the “Create a Fundraiser” from the menu on the right-hand side.

3) Follow these simple steps: **Note:** If you have used Givezooks! in the past, you can use your same log in credentials however you will need to create a NEW Grassroots Fundraiser for 2016.

   - **Step 1:** Use your Facebook log-in credentials with the “Login with Facebook” button in the initial sign in page OR Sign-up for Givezooks! using your email by clicking the orange “Sign Up” button.

   - **Step 2:** Create your own personal fundraising page. This is very simple and only takes about five minutes. Adding a personal message will engage visitors. *(This step has four parts.) Hover over any 🤔 for suggested wording*
     - You can find a library of SHC photos under the Upload Image - “select from Sacred Heart Cathedral Preparatory’s Library” in the 3rd step of the page creation process*

   - **Step 3:** Your fundraiser will be approved by SHC’s Office of Advancement within 24 hours.

   - **Step 4:** Once your personal fundraising page has been approved, you will receive notification via email. After receiving the approval email, login and get started. If you do not get an email notification, check back onto your page to confirm if it has been approved. Approvals happen every 24 hours.

   - **Step 5:** Invite family and friends to your personal page, and encourage them to sponsor you during this year’s Walkathon. You can use any of the sharing options on the right of the page. To get a URL for your page to family and friends, use the “Email.” Visitors can also sign your guest book and make comments.

     - **Tag 10:** Not sure who to ask? Start by making a quick and easy list of 10 people you already know: parents, grandparents, aunts and uncles, coaches, neighbors and teachers. Who will your Tag 10 be?

   - **Step 6:** Keep family and friends apprised of your progress by blogging on your grassroots site. Sponsors’ names will be added to a wall of support on your profile page.

4) **Please Note:** If you are on a shared computer, be sure to “Logout” after each use. **Go Irish!**